

Summary Delegated Powers Report


TITLE	Agree new Instruments of Government to be signed and sealed
DATE OF DECISION	28.7.15
DECISION TAKER	Education and Skills Director
SUMMARY OF DECISION	<p>Giving authority for Instrument of Government of school governing bodies to be submitted for signing and sealing.</p> <p>This report highlights the requirement to make the Instrument of Government for the following maintained schools:</p> <ul style="list-style-type: none"> • Oak Lodge School • All Saints' Church of England Primary School • Bishop Douglass Catholic School • St Vincent's Catholic Primary School, Mill Hill <p>EQUALITIES AND DIVERSITY ISSUES: The schools' Instruments of Government do not compromise their compliance with their statutory equality duties as set out in the Equality Act 2010.</p> <p>LEGAL ISSUES: The School Governance (Constitution) (England) Regulations 2012 sets out the arrangements for the constitution of governing bodies of maintained schools including foundation and trust schools in England.</p> <p>BACKGROUND INFORMATION: In line with new Regulations, Governing Bodies of Maintained schools have been required to reconstitute in regard to the number and types of Governor. The Governing Bodies of the schools listed have submitted details of changes in their Instruments of Government, which is the formal document that outlines the arrangement of each Governing Body.</p>
SELF-ASSURANCE COMPLETE AND STATEMENT PROVIDED	Yes
AUDIT TRAIL OF DECISION – RETAINED AND WHERE?	Decision retained in Governor Services.

DECISION TAKER'S STATEMENT

I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations.

I authorise the above decision

Signed



Designation

Date

28.7.15

LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT
COMMUNITY SPECIAL SCHOOLS
OAK LODGE SCHOOL

1. The name of the school is **Oak Lodge School**.
2. The school is a community special school.
3. The name of the governing body is **"The Governing Body of Oak Lodge School"**.
4. The Governing Body shall consist of:
 - a. **4 Parent Governors;**
 - b. **1 LA Governor**
 - c. **1 Staff Governor**
 - d. **1 Headteacher**
 - e. **4 Co-opted Governors**
5. The total numbers of Governors shall be **11**.
6. This Instrument of Government comes into effect on **7 July 2015**.
7. This Instrument of Government was made by order of the **London Borough of Barnet Local Education Authority on 22 July 2015**
8. A copy of the instrument must be supplied to every member of the governor body (and the headteacher if not a governor), any trustees and to the appropriate religious body.

THE COMMON SEAL OF THE MAYOR)
AND BURGESSES OF THE LONDON)
BOROUGH OF BARNET was hereunto)
Affixed in the presence of:-)

Assurance Director

Head of Governance

LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT

ALL SAINTS' CHURCH OF ENGLAND PRIMARY SCHOOL INSTRUMENT OF GOVERNMENT

1. The name of the school is All Saints' Church of England Primary School.
2. The school is a voluntary aided school.
3. The name of the governing body is: "The governing body of All Saints' Church of England Primary School".
4. The governing body shall consist of:
 - a. Two parent governors;
 - b. One LA governor;
 - c. One staff governor;
 - d. One Head Teacher;
 - e. Seven foundation governors.
5. Total number of governors: 12.
6. The term of office for all governors is 4 years.
7. Foundation Governors shall be appointed as follows:
 - a. 2 appointed by the London Diocesan Board for Schools;
 - b. 3 appointed by the Parochial Church Council of All Saints';
 - c. 1 appointed by the Deanery of West Barnet;
 - d. 1 Vicar of All Saints' Church, foundation governor ex-officio.
8. The Vicar of All Saints' Church shall be a foundation governor ex-officio.
9. The Arch Deacon of Hampstead shall be entitled to appoint a foundation governor to act in the place of the ex-officio governor whose governorship derives from the office named in 8 above, in the event that that ex-officio governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 21 (1) of the Regulations.
10. The Arch Deacon of Hampstead shall be entitled to request the governing body to remove the ex-officio foundation governor referred to in 8 above and to appoint any substitute governor.
11. A Trust does not exist in relation to the school.
12. Ethos statement:

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level. The school aims to serve its community by providing an education of the highest quality within the context of Christian beliefs and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils.
13. This instrument of government comes into effect on 1st September 2015
14. This instrument was made by order of the London Borough of Barnet Local Authority on 24th July 2015

15. A copy of the instrument must be supplied to every member of the governing body and to the London Diocesan Board for Schools.



THE COMMON SEAL OF THE MAYOR)
AND BURGESSES OF THE LONDON)
BOROUGH OF BARNET was hereunto)
Affixed in the presence of:-)

Assurance Director

Head of Governance

DIOCESE OF WESTMINSTER

LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT
BISHOP DOUGLASS CATHOLIC SCHOOL

1. The name of the school is Bishop Douglass Catholic School.
2. The School was founded by and is part of the Catholic Church. The School is to be conducted as a Catholic School in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Westminster and in particular:
 - (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
 - (b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;and at all times the School is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.
3. The School is a voluntary aided school in the trusteeship of the Diocese of Westminster and is an exempt charity for the advancement of the Catholic religion by such means as the Archbishop may think fit.
4. The name of the governing body is: The Governing Body of Bishop Douglass Catholic School.
5. The Governing Body shall consist of fourteen governors of which there shall be:
 - (a) eight foundation governors(*of whom no more than two shall, at the time of their appointment, be eligible for election or appointment as parent governors*);
 - (b) two parent governors;
 - (c) the headteacher;
 - (d) one LA governor;
 - (e) one staff governor;
 - (f) one co-opted governor.
6. Foundation governors shall be appointed and may be removed by the Archbishop of Westminster (or any other person exercising Ordinary jurisdiction on his behalf).
7. The term of office for every foundation governor shall terminate on 31st August following the third anniversary of the date of appointment.
9. This Instrument of Government comes into effect on the date of making.
10. This Instrument of Government was approved by the Diocese of Westminster on 13th July 2015 and made by order of Barnet local authority on 24th July 2015.
11. A copy of this Instrument of Government must be supplied to every member of the governing body (and head teacher if not a governor), and the Diocese of Westminster.

THE COMMON SEAL OF THE MAYOR)
AND BURGESSES OF THE LONDON)
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Assurance Director

Head of Governance

LONDON BOROUGH OF BARNET
LOCAL EDUCATION AUTHORITY

INSTRUMENT OF GOVERNMENT
ST VINCENT'S CATHOLIC PRIMARY SCHOOL, MILL HILL

1. The name of the school is St Vincent's Catholic Primary School, Mill Hill.
2. The School was founded by and is part of the Catholic Church. The School is to be conducted as a Catholic School in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Westminster and in particular:
 - (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
 - (b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;and at all times the School is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.
3. The School is a voluntary aided school in the trusteeship of the Diocese of Westminster and is an exempt charity for the advancement of the Catholic religion by such means as the Archbishop may think fit.
4. The name of the governing body is: The Governing Body of St Vincent's Catholic Primary School, Mill Hill.
5. The Governing Body shall consist of sixteen governors of which there shall be:
 - (a) nine foundation governors (*of whom no more than two shall, at the time of their appointment, be eligible for election or appointment as parent governors*);
 - (b) three parent governors;
 - (c) the headteacher;
 - (d) one LA governor;
 - (e) one staff governor;
 - (f) one co-opted governor.
6. Foundation governors shall be appointed and may be removed by the Archbishop of Westminster.
7. The term of office for every foundation governor shall terminate on 31st August following the third anniversary of the date of appointment.
8. This Instrument of Government comes into effect on the date of making.
9. This Instrument of Government was approved by the Diocese of Westminster on 1st July 2015 and made by order of Barnet local authority on 27th July 2015.
10. A copy of this Instrument of Government must be supplied to every member of the governing body (and head teacher if not a governor), and the Diocese of Westminster.

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BOROUGH OF BARNET was hereunto)
Affixed in the presence of:-)

Assurance Director

Head of Governance

